



OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 441
PO BOX 7800
TAVARES FL 32778-7800

PHONE: (352) 343-9839
FAX: 352) 343-9473

ADDENDUM NO. 1

Date: March 10, 2014

RFP No. 14-0413

RFP Title: Bermuda Sports Turfgrass and Bahia Common Area Lawn Maintenance and Related Services – East Lake Community Park

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum changes the date and time for receipt of bids or proposals from March 26, 2014 at 3:00 PM to April 3, 2014 at 3:00 PM.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the RFP. The information provided herein summarizes discussions at the mandatory pre-proposal meeting. Attendees of this meeting are noted on the County website for this solicitation.

The pre-proposal conference commenced with a general review of the RFP with specific emphasis paid to various specific terms and conditions of the RFP including:

- Method of Award – Pass/Fail Proposal Evaluation and Award as stated in Section 1.3
- It was confirmed that this was a mandatory pre-proposal conference and responses would not be accepted from vendors that did not attend the conference.
- Completion requirements (Section 1.13.2) regarding how the vendors shall submit offers to the County. Vendors shall submit their offers in two (2) parts simultaneously. The two parts (Technical Proposal and the Price Proposal) are to be submitted concurrently in separate envelopes, each plainly labeled with the solicitation number and the vendors name and address. The original proposals (Technical and Pricing) and one (1) complete copies of the Technical and Pricing proposal shall be submitted by the vendor and shall be sealed and delivered to Procurement Services no later than the official due date and time.

Change:

Change Group 2, Fertilization and Pest Control Program For Bermuda Grass – includes all Bermuda grass areas include past the field areas, Month of July, Task 2:

From: ~~Task 2—Provide mechanical aeration holes 1-6 inches deep and 2-6 inches apart. Hand aeration, solid spikes or tines into the soil is not allowed on all Bermuda grass areas. Aeration depth and diameter shall be four (4) inches deep with one (1) inch diameter plugs and approximately four (4) inches apart.~~

To: Task 2 - Provide mechanical aeration holes 4 inches deep and 4 inches apart. Hand aeration, solid spikes or tines into the soil is not allowed on all Bermuda grass areas. Aeration depth and diameter shall be four (4) inches deep with one (1) inch diameter plugs and approximately four (4) inches apart.

Clarification:

As stated in the Scope of Services, Group 1, Bermuda Grass and Common Area Detail Mowing and Maintenance, # 3, Mowing work is permitted Monday through Friday between the hours of 7:00 AM to 4:00 PM. Trash pick-up and blowing off is required daily (Monday through Sunday). No mowing work is permitted on Saturdays, Sundays, or County holidays, unless specifically approved by Division Project Manager.

Questions and Answers:

Question 1: Is there a place for the contractor to store equipment?

Answer 1: No.

Question 2: Is the contractor responsible for the waste in the future dog park (now retention pond)?

Answer 2: Yes. The contractor is responsible for the waste in the dog park and proper disposal off County property when built. The contractor must replace waste station bags and furnish a fresh roll of waste bags as needed.

Question 3: Is the contractor responsible for mowing the retention pond area?

Answer 3: Yes.

Question 4: Is the contractor responsible for the roadside areas along Olmac Road north of the park?

Answer 4: Contractor is responsible for trash pick-up and mowing along Olmac Road.

Question 5: Is the contractor responsible for mowing of the right of way?

Answer 5: The vendor is responsible for trash pick-up and mowing of the school bus entrance area, the right of way, and the current entrance into the park.

Question 6: The Attachment 4 Map and the actual park are different. How do we submit pricing?

Answer 6: This needs to be maintained accordingly. Contractor should submit pricing as if all areas are covered with grass, all pitching warm up areas are built, and tennis and volleyball courts are built and as shown on Attachment 4.

Question 7: Should the limerock trail be blown off?

Answer 7: Yes. This park is a public area and contractors shall be cautious.

Question 8: It states in the scope of work that mowing of Bermuda grass shall be mowed two (2) times a week. If a third mowing is needed for the week would we invoice this separately?

Answer 8: This schedule is an absolute minimum and the contractor may be required to exceed the minimum standards based on need, temperature, rainfall or other conditions that impact growth.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____